



Agenda

Orientation and Special Meeting
Wednesday, September 13, 2022 – 9 a.m. to 5 p.m.

Teri Wright

- ❖ Welcome and Introductions
- ❖ Commission Overview

Lindsay Matthews

- ❖ Housekeeping
- ❖ Ice Breaker

- ❖ Review the *Commissioner Reference Manual*
 1. Operating Information
 - TVW video of a hearing
 2. The Salary Setting Process
 3. Travel Policies, Rules, and Regulations – Ian Shelley, Department of Enterprise Services, Small Agency Financial Services
- ❖ Getting to Know Each Other Activity
- ❖ Review the *Commissioner Reference Manual (continued)*
 1. Personnel Policies and Procedures
 2. State Ethics Act
 3. Information Technology Management
- ❖ Getting to Know Each Other Activity
- ❖ 2022-2023 Salary Setting Session Binder
- ❖ Understanding the Legislative Process – Video

Suzanne Becker, Attorney General's Office

- ❖ Open Public Meetings Act and Public Records

- ❖ Special Meeting – Actions and Information Items
 1. 2022-2023 Meeting Schedule
 2. What to Expect at the October 11-12, 2022, Meeting
 3. Election of Chair and Vice Chair (if you so choose)
 4. ADA Photo description
 5. Other business as needed

Adjourn

- We will take breaks throughout the day
- Snacks throughout the day and lunch will be provided